

## WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
1.	<b>Attendees and apologies</b>			
	<p>Present:</p> <p>Apologies:</p>	<p>Cllr Andrew Davis (Chair); Barry Ricketts (Chitterne P.C.); Jacqui Abbott (Wiltshire Council); Denise Nott (Wiltshire Council); Philip Dale (Heytesbury, Imber and Knook P.C.); Spencer Drinkwater (Wiltshire Council); Len Turner (Warminster &amp; Villages Community Partnership); Cllr Sue Fraser (Warminster Town Council); Simon Jasper (Corsley P.C.); Phil Jefferson (Chapmanslade Parish Council) Mike Lucas (Chitterne Parish Council); Pat Whyte (Wiltshire Council); Martin Rose (Wiltshire Council); Keith Munston (Chapmanslade Parish Council); Mike Perry (Bishopstrow Village Meeting); Petr Emmerton (Chitterne Parish Council); Ian Bell (Longbridge Deverill Parish Council); Charly Chilton (Wiltshire Police).</p> <p>Heather Abernethie (Warminster Town Council)</p>		
2.	<b>Notes of last meeting</b>			

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		<p>The minutes of the previous meeting held were agreed at the Warminster Area Board on 30<sup>th</sup> June 2016.</p> <p>The Link can be found at:</p> <p><a href="#">Warminster Area Board Minutes 3rd November 2016</a></p>		
<b>3.</b>	<b>Financial Position</b>			
		<p>The current balance for the Warminster CATG for 2016-17 up to the 23<sup>rd</sup> November 2016 is <b>£10,132.53</b></p> <p>MR update 23/11/16 – Budget Figure includes additional predicted spend at Geys Hill of £2,000</p>	<p>See sheet attached. Funds include commitments carried forward from last year. Remaining budget up to date of meeting is <b>£10,132.53</b></p>	MR
<b>4.</b>	<b>Update on Top 5 Priority Schemes</b>			
a)	3954 / 4185 The Close	<p>Design options limited given lack of available space. Warminster TC have arranged site meeting for 14<sup>th</sup> October with reps from commercial premises operating from The Close to look at issues and agree a way forward. MR spoken to Highways Enforcement and Waste team about domestic bins blocking footway on The Close. See email dated 15<sup>th</sup> Sept.</p> <p>MR to look at footway camber along The Close.(2.5% typical cross-fall required)</p> <p>MR to check with Vicky Oates to see if metro count has been</p>	<p>(Priority 1)</p> <p>Outline design for footway improvements presented to group. Cost likely to be in the region of £6k, but this may increase after firm costing prepared.</p> <p>CATG agreed to fund footway improvement work up to £6,000 subject to 25% contribution from</p>	MR

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		<p>carried out.</p> <p>Meeting held on 14<sup>th</sup> October with WTC and owner of Prestbury Spots Bar. Outline design for footway improvements required before CATG meeting.</p>	WTC and confirmation of cost.	
b)	4071 Victoria Road / Masefield Road	<p>Agreed as Priority 1 scheme at 09/09/15 meeting. Issue relates to roundabout visibility, &amp; safety</p> <p>MR – Site visit undertaken and initial options investigated. Signing &amp; lining improvements &amp; raise roundabout agreed. Approx. £5k. Town Council to confirm 25%</p> <p>MR update 23/5/16. Topo survey required due to inaccuracies of OS plan. Additional £1300 required.</p> <p>MR update 15/09/16. Design complete and issued to WTC on the 19th August for comment. To be presented to members at 3rd October meeting.</p> <p>CATG confirm acceptance of design</p>	<p>(Priority 1).</p> <p>MR explained detailed design 80% complete. Works order to be issued by end of Jan 17 Dec. Implementation likely during Spring 2017 due to requirement to install coloured surfacing</p>	MR
c)	3146 / 4263 Imber Road	<p>Speeding and crossing concerns raised. Also relates to issues on Woodcock Road. Metrocount 16/10/15. Location to be agreed. To go back to Warminster TC town development committee for consideration. Issues to be consider as part of town transport model.</p> <p>Request metro count in first instance. Location to be agreed.</p> <p>MR update 23/5/16. Awaiting agreed locations for metro-count(s)</p>	<p>Priority 1.</p> <p>Bar markings across private driveways agreed. To be picked up under ad-hoc lining works.</p> <p>No scheme forthcoming at present time but issue will remain on list for time being. Local community is looking at forming a</p>	MR

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		<p>MR update 15/09/16. Locations for MC's agreed. Programmed for wk. commencing 26th September. Delayed due to school holidays and overall heavy demand for MC's.</p> <p>Possible CSW scheme – LH Leave on for now, no action as yet.</p> <p><b>Metro count results:</b></p> <ol style="list-style-type: none"> <li>1. <b><u>Imber Road (N of East St.)</u></b> Mean = 22.2mph, 85<sup>th</sup> %ile 26.6mph AADT = 2212</li> <li>2. <b>Imber Road (S of Fairfield Rd)</b> Mean = 22.7mph 85<sup>th</sup> % ile = 27.1mph AADT = 2210</li> <li>3. <b>Fairfield Road</b> Mean = 19.5mph 85<sup>th</sup> % ile = 23.3mph AADT – 3944</li> </ol>	<p>CSW group and is currently in discussion with Leanne Homewood.</p>	
d)	4226 Townsend Chitterne	<p>Speeding concerns. MR - Please Note 3 no. Metro counts undertaken at separate locations along Townsend in December 2014. 85th percentile speeds range 26.6 – 32.2mph. Mean speed 22.2 – 25.4mph.</p> <p>Allocated as a PRIORITY 1 SCHEME – Options to be</p>	<p>Priority 1.</p> <p>20mph limit with light touch measures to be implemented</p>	MR

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		<p>prepared for discussion at next meeting.</p> <p>MR update 23/5/16. Outline plans issued to Chitterne PC for comments 23/05/16</p> <p>MR update 15/09/16. Scheme currently on hold following concerns raised by Chitterne PC. Further representation received from local residents unhappy with decision and further metro-count undertaken. Result Southbound AV = 26mph 85<sup>th</sup> % ile = 30.6mph Northbound AV = 29.3mph 85<sup>th</sup> % ile. 34mph</p> <p>update 23/11/16</p> <p>Issue on hold pending feedback from Chitterne PC. To be discussed at 7<sup>th</sup> December meeting.</p>	<p>Estimated cost of £7k to include improvements to Gateway / legal etc. 25% contribution required from PC. Mike Lucas to check with PC ready for next CATG</p>	
e)	<a href="#">4829</a> Heytesbury	<p>Request to relocate 30mph speed limit terminal on Heytesbury from Tytherington road to coincide with new village boundary. Approx. 200 yds.</p> <p><b>Outline plan indicating proposals issued to HPC on 4/11/16, now approved.</b></p>	<p>Priority 1.</p> <p>MR advised that formal advertisement was likely in Feb 17 with implementation during early spring 17</p>	MR
5.	<b>Other highway Issues under consideration</b>			

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a)	<p>4089 Woodcock Road</p> <p>Also see issue 3839</p>	<p>No priority allocated. Previous substantive scheme undertaken.</p> <p>Kingdown will need to update travel plan and progress through Taking Action on School Journeys TAOSJ. Speak to Ruth Durrant. Possible Speed watch site. Metrocount undertaken by St Georges School.</p> <p>Cllr McDonald visited School and reminded them re: their updated Travel Plan. Once submitted they can make a formal request for improvement work under TAOSJ initiative.</p> <p>MR update 15/09/16. Issue on hold pending Kingdown school travel plan update.</p>	<p>Issue still on hold pending requirement for Kingdown School to update travel plan.</p>	
b)	<p>4031 Chapel Street</p>	<p>Waiting restriction request. JA to issue WR1 form to requester. HA to take issue to Town development committee.</p> <p>WR1 form requested.</p> <p>MR update 15/09/16. WR2 form received. Jamie Mundy dealing with request.</p>	<p>Matter being progressed by Jamie Mundy under general review of WR's in Warminster.</p>	
c)	<p>3753 Chitterne topo survey</p>	<p>Topo survey undertaken in advance of traffic calming options being considered. Currently on hold</p> <p>MR update 15/09/16.issue on hold.</p>	<p>Issue remains on hold.</p>	

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d)	3873 Chain Lane / Smallbrook Road	With Town Council	Issue still to be to be considered by town development committee	HA
e)	<a href="#">4270</a> Grovelands Way	Bus shelter request.  Status of 53 bus service along Grovelands to be established before further action is considered. Ownership of land for siting of shelter to be checked. Shelter to be paid for by Town Council.  MR to work with Town Council to progress	MR to liaise with HA; Town Council to progress	MR
f)	<a href="#">3611</a> Chapmanslade, High Street	Speeding and Highway safety concerns in High Street. Original item submitted 28/09/14. Request to reopen issue by PC  CATG suggested "Advisory 20mph" scheme as part of TAOSJ. MR to send policy to Chapmanslade PC.  MR update 15/09/16 Meeting held with J House in August to discuss options for improvement.	Topo survey request made. £2,050.00 + vat. Issue remains on hold pending outcome of Barbers Farm development and possible Section 106 monies.	
g)	<a href="#">4584</a> Newport	Request for White Lines to be extended-junct of Newport Portway. Request by WTC  MR update 15/09/16 Agreed Priority 1 scheme. Drawing issued to WTC and approved 19/7/16. With MJS for implementation.	Site currently on ad-hoc lining list awaiting implementation.	MR

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h)	<a href="#">4538</a> Boreham Fields	Request for review of parking arrangements outside retail units  MR update 15/09/16. Site inspection required Could tidy the area in terms of resurfacing area & bollards. On hold for now.	Plans indicating effect of parking changes issued to WTC on 10/10/16 and presented to members. No response to date. On hold for now pending further discussion with WTC.	
i)	<a href="#">4537</a> West Street	Problems with HGV's mounting pavement, concerns re. speed  MR update 15/09/16. Site inspection required.	Site meeting arranged with WTC and residents 9/12/16. Depending on outcome outline design / costing to be prepared.	
j)	<a href="#">4838</a> Portway	Concern relating to speed of vehicles on Portway between George St and The Close and larger vehicles mounting the kerb.	Issue not supported by WTC. See email 10/10/16. Remove from tracker	
k)	<a href="#">4812</a> West St – Luxfield Road	Speeding concerns West St* - Request for metro count on West street between Luxfield Road and Woodland Road (*please note this is actually Victoria Road)  MR Update - SDR requested 15/09/16  SDR results.  Eastbound – Av 31mph, 85%ile 37mph  Westbound - Av 34mph, 85% ile 39mph	See issue 4537 above	
l)	<a href="#">4806</a> Woodcock Road	Concerns over speeding vehicles between Imber road and Woodcock Park junction From Woodcock Park to Imber Road.	Metro-count request issued. Awaiting results	



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m)	<a href="#">4694</a> Bath Road Warminster	Request for new footway link on Bath Road between Warminster School and Coldharbour playing fields.	Site meeting with WTC and Bill Parks remains outstanding	
<b>6.</b>	<b>New issues submitted since previous meeting.</b>			
n)	4874 Stockton	Speeding concerns - Request Metro count Stockton os The Glebe	Metrocount form sent to requester.	

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7.	<b>Confirmation of Priority 1 Schemes</b>		
	<p>a)3954 / 4185 The Close</p> <p>b)4071 Victoria Rd / Masefield Rd</p> <p>c)4829 Heytesbury</p> <p>d)Townshend / Chitterne</p> <p>e) Ad hoc lining works Warminster area</p>	<p>Agreed £6000 in total, £4500 CATG / £1500 from WTC (TBA Agreed,</p> <p>£7300 in total allocated at previous meeting (£5475 CATG / £1825 WTC)</p> <p>Agreed £3500 total allocated at previous meeting (£2625 CATG / £875 HPC)</p> <p><b>Agreed £7k in total, £5250k from CATG, £1750 from PC)</b></p> <p><b>No cost to CATG at present time</b></p>	<p><b>d. &amp; e. For Area Board 5 January</b></p>
8.	<p><b>Any Other Business:</b></p> <p>a) Crockerton issue raised. Need to check maintenance schedule – Pat Whyte</p> <p>b) Chapmanslade speed limit extension – Phil Jefferson to raise as an Area Board issue.</p> <p>c) Sign by solicitors to say where East St. and Boreham Road are. Village name plate. Avoid Lorries driving into Boreham Close – MR to get costing.</p> <p>d) Flooding in Station Road &amp; Fairfield Rd &amp; around the junction – PW to investigate</p> <p>e) Warminster Bowls Club sign by the Minster – Club would need to pay for it – MR to get the costings</p> <p>f) Plants Green double yellow lines potential nr Ashford Home WR1 approved; need to send in WR2 form to Wilts Council</p> <p>g) Freight priorities - SD indicate need for group to choose ' 2' priorities by 29 March 17. Possibly Crockerton and Longbridge Deverill</p>		
9.	<b>Date of Next Meeting: 29 March 2017</b>		

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### Highways Officer – Martin Rose

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of **£ 382.54**

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications